



General Conference 2020
Minneapolis, MN | May 5-15, 2020
www.gc2020welcome.org

Volunteer Position: Host Team Convention Center Greeter

Work location: Convention Center (all points of entry—doors and escalators)

Position availability: May 2-15

Division/department: Convention Center

Job description: Greet guests with a smile and welcome; direct them to where they need to go and answer questions as you are able.

Additional duties and notes:

- Ask each guest what their role is at the conference (delegate, alternate, staff, observer, etc.).
- Ask each guest to have photo ID and credentials out and ready for security check.
- Direct guests to the appropriate registration area.
- Direct guests to information stations for detailed assistance.
- Perform related duties as assigned by supervisor.
- Maintain compliance with all Commission on General Conference and Host Committee policies and procedures.
- Be prepared to move to another area if asked.
- Contact shift supervisor if you need assistance.

Physical requirements: Able to stand for long periods of time.

Dress code: Plain, light-colored top that covers shoulders (no logos) and dark bottoms (pants or skirt that's knee-length or longer); volunteer vest provided

General information: Thank you for volunteering with the General Conference 2020 Host Committee! As an ambassador for the Dakotas-Minnesota Area of The United Methodist Church, you are responsible for welcoming and assisting each General Conference visitor. We appreciate your time and talent so that we can provide unprecedented hospitality to all our guests. We represent a neutral presence in all situations when we are serving in a volunteer role; thus, no items promoting any position or advocating for specific legislation will be allowed during the time you are volunteering.