



General Conference 2020
Minneapolis, MN | May 5-15, 2020
www.gc2020welcome.org

Volunteer Position: Hotel Host—Holiday Inn Express & Suites

Work location: Holiday Inn Express & Suites (225 S. 11th St., Minneapolis)

Position availability: April 27-May 18

Division/department: City services

Job description: Sit in the lobby of the hotel to greet guests and answer participant questions with the help of written materials and websites provided to you.

Additional duties and notes:

- Report to the lobby of the Hyatt Regency (1300 Nicollet Mall, Minneapolis) to get your purple vest and location assignment
- Notify the hotel front desk, bell staff, and concierge who you are
- Neatly display maps, agendas, and city information (a table and chairs will be set up for you)
- Answer questions about General Conference, including daily schedules and Convention Center locations
- Assist with local directions
- Become familiar with your assigned hotel and surrounding area: restrooms, nearby restaurants, and local transportation
- Perform related duties as assigned by supervisor

Physical requirements: None

Dress code: Plain, light-colored top that covers shoulders (no logos) and dark bottoms (pants or skirt that's knee-length or longer); volunteer vest provided

General information: Thank you for volunteering with the General Conference 2020 Host Committee! As an ambassador for the Dakotas-Minnesota Area of The United Methodist Church, you are responsible for welcoming and assisting each General Conference visitor. We appreciate your time and talent so that we can provide unprecedented hospitality to all our guests. We represent a neutral presence in all situations when we are serving in a volunteer role; thus, no items promoting any position or advocating for specific legislation will be allowed during the time you are volunteering.